

## Charging Policy

### **Aim**

The governors at Eastfield Nursery School aim to make appropriate charges which enable and encourage the development of a wide range of enriching activities and uses of our facilities.

### **Principles**

We will ask for voluntary contributions for celebrations, events and activities occurring during nursery sessions which otherwise would be prohibited by cost. No child is excluded from any such activity on the basis of non-contribution.

### **Procedures**

#### **Offsite activities and visits**

- A voluntary contribution not exceeding the actual cost will be requested.

#### **Onsite activities**

- A voluntary contribution not exceeding the actual cost may be requested.
- Parents may be asked to make a contribution towards replacing items of school property damaged or lost including book bags, library books and home learning packs.

#### **Late Charges**

- A late charge of £5.00 will be made for every fifteen minutes over the stated finish time where there is a pattern of persistent lateness and other strategies to support parents have been unsuccessful.

#### **Childcare Fees**

Where additional hours are provided outside of funded hours the following charges will be made:

- 15 hour place for 2 year olds not eligible for funding - £79.80 per week
- Additional 15 hours for 3/4 year olds - £64.50 per week (12.00pm – 3.00pm daily)
- Additional 17.25 hours for 3/4 year olds - £75 per week (12.00pm – 3.45pm daily)
- Requested one-off additional hours, if permitted by the Head teacher, will be charged at £5.32 for 2 year olds and £4.30 for 3/4 year olds.

#### **Paying for information**

- We will charge a flat rate of £10.00 per pack to all enquires for our policies and documentation. Copies of school policies are available for parents and members of the public on the school web-site. Extra copies of policies will be free to parents/carers who have already received a registration pack and do not have online access or for policies not available on the web-site.

All pricing will be determined annually by the governing board.

This policy was adopted by the Governing Board on 25<sup>th</sup> September 2020